**CURRICULUM VITAE**

B-39 Anand Vihar, Uttam Nagar, New Delhi-110059

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# MEGHA DIWAN

## Objective

To be in a position requiring innovation that will utilize my education & professional skills and offers long term association with good advancement opportunity.

## Professional Qualification

* B.Com passed from sol.
* Passed ECCE from Ramakrishna Teacher Training Institute, SCERT
* Anganwadi Teacher training and Supervisor training from Education For All Welfare And Society.
* Passed B.ed from M.D.U.
* Pursuing M.Com from IGNOU.
* Cleared CTET (Paper- I )

**Computer Skills**

 Basic knowledge of computer.

## Academic Qualification

 Senior Secondary from Central Board of Secondary Education, Delhi.

• Matriculation from Central Board of Secondary Education, Delhi.

## Internship

* 40days Training in first year with MCD School.
* 40 days Training in second year with MCD School.

**Experience**

* 6 months teaching as an Aaganwadi Teacher (cell) in Education For All Welfare Society.
* One Year Experience as a Pre- Primary Teacher with Morning Star Play School.
* One Year Experience as a Pre- Primary Teacher with The Adarsh Model School.
* Three Year Experience as a Pre- School Teacher with N. K. Bagrodia Global School.
* Continuing working as a Junior Facilitator with M. L. Khanna DAV Public School.

**Key Skills**

* Good communication skill with fluency in spoken English.
* Strong knowledge of utilizing all modern teaching aids.
* Ability to handle children of different age groups.

## Personal Details

Date of Birth : 5th Nov 1996

Father’s Name : Mr. Kishan Lal Diwan

Mother’s Name : Mrs. Jyoti Diwan

Marital Status : Unmarried

Language Known : English, Hindi

Hobbies : Art and Craft, Listening music.

## Strengths

* Loyal, hardworking, promising & dedicating towards my work.
* Willingness to learn new and able to work within deadline.
* Result oriented and committed to excellence.
* Self-Confident.

## Declaration

I hereby certify that to the best of my knowledge and belief the information furnished above are correct and true in all respect.

Place: -New Delhi.

MEGHA DIWAN